



## Volunteer Opportunities 2011-2012

Volunteers are the life blood and pillars of every Waldorf School, but especially a growing school like ours. Your required service hours help make Waldorf education available to our children and give you a chance to participate in a community where your skills are needed and appreciated. To facilitate this, we are asking all parents to indicate on this form which volunteer opportunities they would like to support. Each parent should **initial** at least one committee/group from the list below.

Please return this form with your other paperwork by August 13, 2010.

Parent 1	Parent 2
Name _____	Name _____
Home/Cell phone _____	Home/Cell phone _____
Email _____	Email _____
Occupation _____	Occupation _____
Interests/Hobbies _____	Interests/Hobbies _____

Please note that the activities below are approved for purposes of meeting volunteer hours.  
Contact Laura Baker if you have questions about whether other activities can be counted toward this obligation.

- **Development Committee:** This committee strategizes ways to obtain new funding for the school. Volunteers research foundations and potential grants, write grant proposals, and assist with the school's annual report and annual fund drive.
- **Enrollment Committee:** This committee works to spread the word about the school in the community and increase enrollment. Volunteers assist with informational events at the school such as open houses and guest speakers as well as with public outreach events such as Earth Day. Volunteers also may assist with preparing press releases and other public relations materials.
- **Finance Committee:** This committee prepares the school's budget, oversee expenditures and makes long-term capital plans.
- **Administrative Work:** Volunteers assist with administrative duties as needed, such as answering phones, filling in at the front desk, filing, and mailings.
- **Middle School Expansion Working Group:** This group works to prepare for the expansion to eighth grade and needs volunteers with experience in construction, architecture, finance, and communications.
- **Legal Work:** A pool of attorneys works on legal tasks that arise from time to time at the school.
- **Spring Fundraiser Committee:** Volunteers coordinate this annual dinner and raffle to benefit the school. Some of the activities include obtaining raffle prize donations, working with the restaurant owners to plan event, decorating tables, promoting the event, and managing raffle ticket sales.

- **Grounds Committee:** This committee organizes and participates in the maintenance of school grounds. Grounds work includes raking, grass cutting, planting and pruning.
- **Facilities Committee:** This committee organizes and participates in the maintenance of the school building. Building projects include regular upkeep and repairs, as well as larger improvement projects. Building and handwork skills a plus but not mandatory to be a member of this committee.
- **Safety Committee:** Volunteers strategize ways to maintain the most safe and secure school environment and bring ideas to the Board for consideration and approval.

#### **Parent Association:**

- **Festivals Committee:** Parent Volunteers run two fairs—Winter Fair and May Fair—which also are fundraisers for the school. Activities include decorating the school, preparing food, managing a bake sale or craft activities, and preparing information about the events.
- **Hospitality Committee:** This committee will run four appreciation brunches in the course of the year and support other events, such as the Enrollment Committee Discover Waldorf/Open Houses, by supplying baked goods, beverages, and setting up/cleaning up of the refreshments.
- **Parent Council:** This group will focus more on school policy issues. The Parent Council will be a subset of the Parent Assoc. and will meet seasonally or as needed. Ideally there will be a parent representative from each grade level (including Early Childhood).
- **Room Parent:** At least one parent from each class to support the teacher and classroom in coordination with that teacher. This role has no obligations to the Parent Association as such.
- **Friday Lunches:** This group plans, prepares and serves the popular Friday Lunches every other Friday throughout the school year.
- **Various project-based opportunities (rather than on-going):** these include the Bloomfield Halloween Parade, Martinmas Coat Drive, Small Hands catalog promotion, and other once-a-year events.
- **Forest Garden:** This group of volunteers is responsible for maintain, stocking, and organizing the Forest Garden store and works in conjunction with the Parent volunteer who runs the store and the Business Office.

*The healthy social life is found when, in the mirror of each individual,  
The whole community is reflected, and when, in the community,  
The virtue of each individual is living.*

—Rudolf Steiner